



Job Description for Honorary Advisor to BASH Council

Job Title:

Honorary Advisor to the British Association for the Study of Headache (BASH) Council (Non-Voting Member)

Job Summary:

The Honorary Advisor to the BASH Council is a non-voting member co-opted by BASH Council to provide expert advice and guidance to the Council on matters related to headache disorders, research, and treatment. This role serves as a valuable resource for the Council, offering insights and perspectives from all areas of healthcare provision, and contributes to the organisation's strategic decision-making and goal-setting processes.

Essential Duties and other Responsibilities:

- **Be a member of BASH.**
- **Attend BASH Council meetings and participate in discussions.**
- **Share expertise and knowledge** from relevant areas of clinical and/or research practice on topics related to headache disorders that may benefit the work of BASH.
- **Offer guidance and recommendations** to the Council to support the development of strategies, policies, and initiatives that align with the organisation's mission statement and objectives.
- **Provide feedback and input** on proposed plans, programs, or activities undertaken by BASH.
- **Contribute** to the evaluation and analysis of emerging trends, challenges, or opportunities related to headache research, treatment, and advocacy.
- **Foster collaboration** and relationships with relevant stakeholders or organisations that can support BASH's goals and initiatives.

Skills:

- Demonstrated expertise or a significant interest in areas related to headache disorders, such as research, treatment, advocacy, or patient support.
- Relevant professional experience or background that aligns with BASH's mission and objectives.
- Strong analytical and problem-solving skills, with the ability to provide insightful and constructive advice.
- Excellent communication and interpersonal skills, with the ability to effectively convey ideas and insights to the Council.
- Knowledge of the healthcare landscape, regulations, and best practices related to headache disorders (preferred but not required).
- Objectivity and the ability to offer impartial and unbiased guidance.

Work Environment:

The Honorary Advisor role involves attending BASH Council meetings, which may be held in person, in a hybrid format, or virtually through remote connections. The work environment may vary depending on the specific meeting location.

Additional Information:

This is a non-voting advisory role within the BASH Council. The Honorary Advisor is typically co-opted onto the Council at the Annual General Meeting and serves for an initial term of two years, with the possibility of extension.

at the discretion of the Council. The individual may be a healthcare professional, clinician, non-clinical academic or a layperson with relevant expertise or interest in headache-related matters. Employees of Pharmaceutical companies are not eligible to sit on BASH Council.

As an Honorary Advisor on BASH council, we ask every council member to reflect annually on their contributions to the missions of BASH (e.g. attending and contributing to Council meetings, Social media group member, lecturer at ABN or other BASH meeting, BASH website blog submission, other contributions as considered relevant whether local, national, or otherwise). Each Honorary Advisor is asked to send a short list of their contributions to BASH prior to the AGM.

All council members, at least once per year, are asked to **submit a blog** on a headache topic of their choice, an item of interest or meeting attended or a short review of an interesting or 'pivotal' paper. The piece should outline a summary of the paper and the learning points that might contribute to better clinical practice. Blog pieces will be uploaded onto the website. (We recognise this is a personal opinion on the paper.) For examples, please check the blog pieces currently on the BASH website News page. <https://bash.org.uk/news-blog/>

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Prepared by Dr Katy Munro, BASH Secretary,
On Behalf of BASH Council